ANZAC 2015 Guidelines

Your employee usually works a Saturday but not a Monday	• If they work ANZAC Saturday you pay time and a half for actual hours worked and bank a day to alternative leave • If they don't work ANZAC Saturday you pay them for the hours they would have worked if it wasn't for the public holiday at their relevant daily pay
Your employee usually works a Monday but not a Saturday	• If they work on Monday the 27th you pay time and a half for actual hours worked and bank a day to alternative leave • If they don't work the Monday you pay them for hours they would have worked if it wasn't for the public holiday at their relevant daily pay
Your employee usually works both a Saturday and a Monday	• You base their entitlements on their usual Saturday hours and earnings and apply the public holidays worked or not worked rules as appropriate
Your employee doesn't usually work a Saturday or a Monday	• There is no entitlement to payment for ANZAC
Your employee doesn't usually work a Saturday but you ask them to work	• You pay them at time and a half for the actual hours worked • There is no entitlement to a day of alternative leave as Saturday is not a usual day of work for them • You treat the Monday as a regular day of work (or annual leave) and you pay it at ordinary rates
Your employee works on a roster pattern	• If they ordinarily **would have** worked on either of these days because the roster pattern falls that way, you look to pay the Saturday or transfer to the Monday if the roster pattern doesn't have the employee working a Saturday • If they ordinarily would **not** have worked on either of these days because the roster pattern falls that way, there is no entitlement to either the Saturday or the Monday

Note: There are restricted trading hours in place until 1.00pm on Saturday the 25th of April which you need to be mindful of